

## CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES

June 10, 2021

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. via 201 W. Gray St. Multi-Purpose Room, on the 10<sup>th</sup> day of June 2021, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Member Lea Greenleaf, Ann Gallagher, Melanie Hayes, Kenny Orr, and Linda Price

ABSENT: Chair Eddie Sims, Members Jim Costello, and Jared Garner

COMMITTEE LIAISONS: FOP (position vacant)  
OU (position vacant)  
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief  
Jacob Huckabaa, Budget Technician  
Captain Barbour, NPD  
Ashley Evans, Administrative Technician  
Russell Anderson, Communication Systems Manager  
Kim Coffman, Budget Manager  
Bill Scanlon, Citizen  
Jeff Casillas, NPD

Item 2, being

### INTRODUCTION OF STAFF AND GUESTS

Member Price called the meeting to order at 4:00 pm. She welcomed staff and guests to the meeting and asked them to introduce themselves.

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Item 3, being

**APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
OF May 13, 2021.**

Member Gallagher made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the May 13, 2021 meeting, which motion was duly seconded by Member Hays; and the question being to approve the Citizens Public Safety Oversight Committee minutes of May 13, 2021 a vote was taken with the following result:

YEAS:

Member Lea Greenleaf, Ann Gallagher,  
Melanie Hayes, Kenny Orr, and Linda Price

NAYES:

none

Member Price declared the motion carried and the Citizens Public Safety Oversight Committee minutes of May 13, 2021 approved.

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ITEM 4, being:

**MONTHLY UPDATES**

Finance Report

Kim Coffman gave the update. She stated that the revenues are doing great and are slightly above our target for the budget. We haven't gotten our third quarter payment from Norman Public Schools, and there is a large expenditure in the Police budget for hail damage repair from the storm. The biggest expenditure for the new fiscal year will be two Police vehicles for PSST. The Council did get the letter that the Committee sent, but the Council tabled the item of using the relief money for the EOC until a later date.

Fire Department

Chief King gave the update. He stated that not much new has happened, but they are preparing for next year's budget. The Air & Light Unit is still scheduled for a fall delivery.

Police Report

Captain Barbour gave the update. He stated that we have been busy dealing with staffing concerns and end of year items. The Citizen's Police Academy graduation will be next week. The Police Department would like to know if the Committee would allow them to incorporate the COP strategic plan into their Department Strategic Plan. The Committee stated that they are ok with that.

Jeff Casillas stated that we helped with Meals on Wheels during COVID, and we also recently had a cookout at Vicksburg Village. Next week we are doing a sno-cone gathering at Lexington Crossing. Coffee with a Cop was held at Not Your Average Joe coffee shop with Among Friends. National Night Out is being planned for some time in October. Safety Town is currently ongoing.

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ITEM 5, being:

#### DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Russell Anderson gave the update. He stated that there is not a whole lot to report. ISSI does work, we just can't roam into OKC. Kathryn Walker agrees we are ready to close out the project except for a few punch list items.

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ITEM 6, being

#### UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that we have received the completed designs for the larger building and are ready to go once we have the funding.

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Item 7, being

#### ESTABLISH AGENDA TOPICS FOR THE NEXT July 8th, 2021 MEETING

The next meeting will include all normal topics. We are going to elect a new Committee Chair and discuss a draft of the annual report in August.

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Item 8, being

#### MISCELLANEOUS COMMENTS

Kim Coffman stated that seats for Wards 7, 4, and 3 are open. Eddie Sims has retired and Melanie Hays has resigned. Also, Jared Garner from Ward 2 has missed three meetings in a row, which will leave his seat open.

Member Greenleaf wants to send a letter to Chair Sims as a thank you for all of his work on the Committee.

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Item 9, being

#### ADJOURNMENT

Adjourned at 4:37 pm